



EMPLOYER NEWSLETTER

MAY 2025



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End of Year Submissions

The Fund would like to extend a sincere thank you to all employers who completed their Year End submissions by the deadline of 30/04/2025. If we have any further queries regarding your submission, we will be in touch shortly.

Important Reminder – Transition to i-Connect Now Urgent

As part of our ongoing improvements to data management, all employers are required to transition to i-Connect for monthly data submissions.

If you have not yet responded to the Fund regarding your transition to i-Connect, please treat this as a priority. Full onboarding is now urgent to ensure your organisation can continue to submit data accurately, on time, and in line with compliance requirements.



HR and payroll guides

To make sure that you are up to date with the annual updates for 2025/26, check out the latest versions of these at:

<https://www.lgpsregs.org/employer-resources/guidesetc.php>

We would also like to issue a reminder of the [FAQs factsheet](#) produced by the LGA for assistance with recalculating employee's benefits to take account of a backdated pay award.

Encouraging Staff to sign up to the Member Portal

We kindly ask you to share the attached promotional document with your staff to remind them about the opportunity to sign up for our online Member Portal, if they haven't done so already.

The [Member Portal](#) offers several benefits, including:

- Easy updates: Members can quickly update their personal information.
- Retirement planning: Members can obtain estimates to help plan their retirement.
- Convenience: Access the portal anytime, anywhere.
- Resourceful guides: We've created a comprehensive Member Portal Guide available on our website to help your staff make the most of these features.

Thank you for your support in ensuring your staff can fully benefit from these valuable tools.

Our Forms and Excel Spreadsheets

Please make sure that you always check our website's employer forms and excel spreadsheets page for the dates of the latest versions before using previously saved versions.

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