

# EMPLOYER NEWSLETTER

September 2025



## INSIDE THIS ISSUE:

◆ Employer Forum Week	1
◆ Employer Actions	1
◆ Valuation 2025	2
◆ 2025 LGPS Employee Benefit Statements	2
◆ Pension Savings Statements	2
◆ Pension Board	2

### Employer Forum Week

We'd like to make you aware of the upcoming 2025 Employer Forum, which will be held online across multiple sessions during the week commencing 3rd November 2025.

The sessions will include:

- Pensions Administration Update
- Employer Responsibilities
- Pensions Investment Update
- Data Quality and Pensionable Pay Workshop
- Employer Life Cycle
- Actuarial Update

An email will be sent shortly with full details, including a link to the registration form

### Employer Actions

i-Connect: Please can employers include reasons for leaving in their i-Connect uploads as it enables us to process leavers more accurately and efficiently.

Assumed Pensionable Pay: Please can employers check files for unusually low CARE pay figures due to sickness and to amend the figures manually before submitting.

If you would like more guidance and information on Assumed Pensionable Pay please go to <https://www.lgpsregs.org/employer-resources/employer-bite-size-training.php>

## Valuation 2025

We will be issuing employers their draft results including your proposed contribution amounts payable for the following 3 years. As part of the engagement exercise we will be covering the valuation with an update during our employer forum week scheduled 3 November to 7 November 2025.

This will include an update from the Fund Actuary to specific employer groups as well as the opportunity for you to book individual slots with the actuary to discuss your results via a 20 min appointment.

As the valuation is such a crucial part of life as an LGPS employer please keep an eye out for the sessions, so you don't miss the chance to engage with the fund and the Actuary.

For more information please contact  
[wpfengagement@worcestershire.gov.uk](mailto:wpfengagement@worcestershire.gov.uk)

## 2025 LGPS Employee Benefit Statements

These were posted online in late August. If any members reach out regarding the pay shown on their statement, please notify us of any necessary corrections by emailing [pensions@worcestershire.gov.uk](mailto:pensions@worcestershire.gov.uk). We will then update the member's record accordingly, and this amendment will be reflected in future statements

## Pension savings statements

These will be issued on a phased basis to all members with a pension input amount of £60,000 or more, and will be sent no later than the statutory deadline of 6 October.

## Pension Board

Papers for the Board meeting that took place on 12 September that will feed into the Pensions Committee meeting on 9 October are available via our website.

## Our Forms and Excel Spreadsheets

Please make sure that you always check our website's employer forms and excel spreadsheets page for the dates of the latest versions before using previously saved versions.

Please go to [worcestershirepensionfund.gov.uk/employers](http://worcestershirepensionfund.gov.uk/employers) and visit the 'Employer Forms and Excel Spreadsheets' section.

## **Contact Us:**

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